**Commercial Property Solicitor (Salisbury)**

Reporting to the Commercial Team Leader the main purpose of this role is to provide assistance to the senior lawyers in the team and to develop a portfolio of own clients.

The team comprises 2 Equity Partners, 1 Associate and 1 Consultant.

Responsibilities

* To provide expert legal advice and support to client on:
	+ Commercial Leases
	+ Freeholds
	+ Option Agreements
	+ Charity Property work
* Maintain regular contact with clients and respond quickly to client queries
* Manage own work levels ensuring deadlines are met, work is prioritised appropriately and available resources are used efficiently
* Assist with the marketing of the team through business development activities
* Comply with SRA's handbook and code of conduct and Solicitors Accounts Rules

The Candidate

The successful candidate will

* be a qualified Solicitor
* have 0-2 years' experience of Commercial Property work, preferably gained in a regional or national firm
* have the ability to build relationships with clients
* be able to work as part of a team and have the ability to build relationships with colleagues both in the team and across the firm
* take a practical and flexible approach towards their work
* demonstrate strong organisational skills
* demonstrate strong communication skills
* demonstrate good commercial awareness and the ability to meet financial targets
* be able to produce documents to a high standard paying attention to detail
* demonstrate strong IT skills

|  |  |
| --- | --- |
| **Hours of Work** | **9.00am – 5.00pm Monday to Friday****Core hours of 35 per week** |
| **Benefits** | **27 days holiday****Life Assurance****Private Medical Insurance** **Permanent Health Insurance** **Pension****Optional benefits** |
| **Location** | **Salisbury (with some travel to the London office)** |
| **PQE** | **0-2 yrs** |